

Minutes Cleves PTA Meeting

26th January 2022

Meeting held on Zoom

Attendees: Susie Price, Chris Hodges, Hannah Murphy, Thomas Wicka, Leah Williams, Emma Sefton

Apologies: Hannah Dobson, Suzanne Sanders, Robyn McCallum

Treasurer's Report

Recently-appointed Treasurer had to stand down. Post is currently vacant but there has been some interest. Awaiting outcome of these discussions.

NatWest mandate is in progress for the new authorised signatories.

Bank balances as at	30-Dec-21
Current Account	£41,120.12
Reserve Account	£5,338.50
PayPal account	£100.00
Total	£46,558.62

Money raised:

2021/22 Events	Profit
Mufti Days	£2,192
Christmas Raffle	£1,893
Christmas Activites	£536
Class Fundraising	£4,680
Gift Aid	£769
Lottery, Amazon, Easyfundraising	£175
	£10,246

- Some additional income from Gift Aid expected soon.
- Awaiting £100 sponsorship money from Curchods.
- Possible future option for Nectar point donations – SP to investigate.

Money spent:

Item	Cost
Planters	£381
Phonics Books	£1,522
Radio station Computer	£1,491
Teachers donation	£650
	£4,043

- £2000 for new library books will be invoiced soon.
- Phonics books have been purchased in full and are already in place.
- Some teachers have not yet claimed their £50 donations.

Class Reps Report

All classes have either completed their fundraising or have plans in place.

Class	Amount Raised		
		5B	£677
3H	£0	5C	£418
3HB	£195	5M	£0
3J	£60	5G	£268
3K	£325	5T	£300
3M	£183	5F	£0
3P	£0		
		6N	£0
4W	£220	6A	£170
4A	£138	6F	£15
4F	£100	6GL	£223
4M	£340	6P	£256
4C	£230	6R	£361
4S	£216	Total	£4,695

Approximately £1900 is available to donate to charities – need to decide which. School council hasn't managed to discuss this yet due to covid restrictions on year groups mixing but this will happen very soon alongside other meetings. Keen for the children to make the choices. SP raised possible option of making a donation to St Mary's Church car park fund considering it is well-used by Cleves parents.

The remaining monies from the Class Fundraising plus the gift aid will be available to fund school projects.

School – requests for funding and overview of current projects

Main discussion regarding development of two outside spaces:

- 1) Area outside Year 6 block (between years 3, 5 and 6)
 - can be multipurpose in nature; play, quiet area, lessons.
- 2) Area alongside MUGA
 - a trim trail

School Council put together ideas for these spaces and presented to two contractors. The children have stated their priorities lie with area 1.

Two contractors have submitted designs and costings.

- 1) Valley Projects
 - thorough design encompassing all the children's ideas.
 - Area 1 – mix of astro and hard surface, seating, shade sail. Awaiting final costings but estimating £50K
 - Area 2 – trim trail with 12 items and full safety surface. Costings £31K

2) Sovereign Play

- Simpler design and cheaper
- Area 1 – all rubberised mulch, some trees and a pergola. Costings £25K
- Area 2 – trim trail with a standard set of 6 items and full safety surface. Costings £12K

All in agreement that Area 1 is the priority due to the opportunity for multi-purpose use – play and curriculum. All agree that Valley Projects is the best looking option however price is very high. An additional contractor quote is required. CH to consider adjustments / amendments / phasing of works and to discuss with the contractors with aim to lower the overall cost. CH to take the ideas back to the school council.

Area 1 would take approximately 2 weeks to complete. Due to the possibility of planning permission for the shade sail and the disruption to a central area of the school grounds, this work would likely be completed during the summer holidays. Possibly start earlier if work could be phased. Area 2 would take 3 – 4 days and could be undertaken during term time - currently on hold but depends on availability of funds.

PTA does not have the funds to donate full amount for Area 1. Need to discuss amongst the committee the amount and timeframe of any donation. School would be able to contribute some money but due to two large capital works soon required (boiler replacement and playground drainage) the amount would be limited. Unlikely to qualify for any grants. Discussed future targeted fundraising specifically for this project.

Past events

Unable to do Christmas Fair due to covid restrictions but successful raffles, Santa Run and the Christmas competitions. Amounts raised as per the Treasurer's Report.

Future Events

1) Disco

Cancelled in October. Discussed possible dates for rescheduling. Decided to make final decision after half term; either March or Summer Term. Agreed to have two dates (two year groups per date) for the discos - allows for 1 hour discos for each year group.

- Year 3 followed by Year 5
- Year 4 followed by Year 6

Discussed process for transferring tickets to new dates or processing refund for those who can no longer attend. Final decision on logistics once rescheduled.

2) Fete in the Field

All in agreement to begin planning for this event. Usually held on a Tuesday after school in May – SP to look into the date and final decision may depend on new disco dates.

3) Mufti Day – 4th Feb

Consider another mufti day in the Summer Term.

AOB – none

Date of next meeting: After half term. TBC.