**Cleves School PTA Meeting**

**Tuesday 9th May 2023**

**Agenda:**

1. Present – Charlotte Dury, Robyn McCallum, Juju Constantino, Jess Forster, Suzanne Sanders, Alberto Russo, Hannah Murphy, Sara Hollingshead
2. Apologies – Mr Hodges, Jo Williams, Charlotte Healey
3. Accounts - £63K in the bank. No current plan for spending although 226 x £58.50 to come out for ball payment. Await discussion with Mr Hodges regarding larger spending plan. Agreed that should also focus on smaller spending eg sportswear (swimming hats), music items. CD to speak with Mr Hodges.
4. School update – Mr Hodges not present.
5. Class Fundraising update – Approx £4800. Highest amounts raised by 6B and 3D who raised over £500 each. Great effort in general and raised more than expected.
6. Fete in the Field – aim for a fun community feel rather than a big fundraiser.
	* Stalls
		1. Kids – 19 applied already. Deadline end of the week so need another push for ideas from children this week. Last year had 30 stalls
		2. PTA – 2 inflatables 1) assault course 2) bunjee run (£1-£2 a go), tombolas, beat the goalie, bar.
		3. External – no bunjee trampolines booked for this year due to negative feedback last year. No response from coffee van – agreed no need to pursue another van as limited interest last year due to warm weather.
	* Float – agreed no small change. Minimum 50p, ideally £1, for children’s stalls.
	* Volunteers – only 3 spaces left to fill. Set up and clear up sorted.
	* Mufti day for donations – Friday 19th May. Will need up to 10 people to assist with collation of donations – SS to ask class reps. HM to speak to Pete about logistics and use of cupboard and classroom for storage.
	* Tombola drum - Christmas Fair worked well with 2 on the bottle tombola but we don’t have enough. Not able to borrow from anyone. HM to look into cost of purchasing another.
	* Accounting support – TW to speak to Mrs Tao. Charlotte Healey can be there from 5.30pm. SS to ask if 1 rep is available to assist.
	* Picnic benches – aim to move from playground but no additional assistance needed.
	* Weather – will need to cancel in bad weather.
7. Ball – on track. Committee meeting separately.
	* Money – paid a deposit to the venue. 226 tickets purchased – yet to be paid to the venue. £65 a ticket charged and paying £58.50 to the venue.
	* Auction – decisions still to be made
	* Raffle already in progress
	* Food – to finalise meal choices
	* Décor - due to visit this weekend and will discuss decorations.
	* DJ – booked through the venue. Finalise music choices.
	* Photo booth – need a volunteer for DIY set up.
8. Discos
	* Year 6 (Fri 14th July) paid for by the PTA. CD to find out budget from previous years. Last year organised by a group of year 6 parents. Carla, Debs and Jess will lead on organising this year but need more on the organising committee. Set up – blackout fabric in the shed. Hoodies given out at the end of the disco – will need volunteers for handing these out.
	* RM and JF to book the disco for both days: yr 3,4,5 (Fri 7th) – 45 minutes per disco and yr 6. Need to confirm timings.
9. Year 6 leavers – hoodies sorted. 88 ordered so far. Deadline 26th May. Further reminders will be sent before the deadline.
10. Fireworks.
	* Firework committee has already met but only 4 parents so far this year, compared to last year’s 7. Also missing someone with experience of events to officially lead the team including running the event on the day. Will make an announcement regarding this after half term.
	* AR – raised a query regarding the possibility of a drone show for future events. Agreed it was something to investigate for future years. Fireworks team already booked for this year.
11. PTA Committee – vacancies still present. Will put out another plea for help after half term.
12. New year 2 /3 transition
	* 2nd hand uniform sales for current year 2s

9th June Oatlands, 10th June Manby.

Juju confirmed will accept all uniform and not just branded items.

* + Info pack – office need this by 12th June. Similar format to last year. HM and CD to liaise re content.
1. AOB
	* Discussed possible fancy dress / Christmas jumper sale / swap. Manby has a FB group set up for this. All agreed good idea. Discuss in September.

Date of next meeting: TBC

HM to discuss with Mr Hodges and request dates in June/July that are good for him.