

**Cleves School Parent Teacher Association - Registered Charity No. 1031777**

**PTA MEETING**

Tuesday 4th February 2025  
**Sports Hall Classroom at 7pm**

**Agenda:**

**1. Attendees:** Jim Usher, Charlotte Dury, Jo Williams, Shé Burnand, Leah Williams, Trilby Fox-Rumley, Mel Bradley, Jess Forster, Charlotte Healey, Jujú Costantino, Charlie Paphitis, Ruth Paisley, Amy Scott, Adele Ogilvie, Renata Foureaux Koppensteiner

**2. Apologies for absence:** None

**3. Accounts:**

RP provided the most recent cash book and P&L report. She summarised the money raised from recent events as below:

- Fireworks profit £17,442 (awaiting Curchods sponsorship money)
- Second hand uniform sales have made £446
- Spooky discos raised £1845
- The Christmas fair made £3607 (£4851 including raffle).
- The quiz night made a profit of £1170

**4. School update:**

JU outlined that £33k is needed for the new trim trail project, JU to send spec of plan to PTA.

JU has applied for a school conditions improvement bid to fund covering for the fence along the playground and to provide more shade; if no luck from the bid JU would like funding from the PTA to cover these.

CP suggested finding out if a parent has a fencing company.

MB brought up the condition of toilets. JU said that they are not in a bad working condition but are often left untidy by children.

JW & SB requested improvements to female staff toilets nearest to the staffroom.

**5. Autumn term events debrief**

- *Spooky discos - Friday 11th October*  
JF was pleased with the new DJ and funds raised, the events ran smoothly.
- *Quiz Night - Friday 18th October*  
A successful night, positive feedback.
- *Fireworks - Sunday 3rd November*  
RP highlighted funds raised.
- *Christmas fair - Saturday 30th November*  
Positive feedback again.
- *Wreath making workshop - Friday 6th December*  
Positive, social event.

## 6. Further events for 2025

- *Cleves ball*

CP outlined the plan for the event to be held on 14th June at The Oatlands Park Hotel. There is a maximum capacity of 240 people and the theme is A Midsummer Night's Dream. There will be an auction, dinner and dancing. Early bird ticket sales special will be £80pp for full tables of 12, tickets will go on sale at the end of March. Tickets will cost £85pp thereafter for couples/individuals.

MB suggested offering half tables of 6 to not penalise people who are not in a big group of 12.

TFR suggested a potential sponsor.

CP made a request for auction prizes/contacts.

CP outlined some auction prizes including front row seats for xmas shows and a Kimberly Wyatt dance class.

- *Fete in the field*

Date TBC

## 7. Y6 leavers events

CD requests volunteers to help organise these events.

AS suggested using another recommended hoodie supplier to include colour printing as result will be more bespoke than Hartland. AS will investigate info on lead time.

CD will add any parent volunteers to a Whatsapp group.

- Hoodies
- Leavers disco
- Leavers books

## 8. Charity donations

We have received requests for donations towards the following:

- Sponsorship for Mrs Harrison running the marathon in aid of Pancreatic Cancer UK
- Elmbridge Eco Hub

CD gave an overview of each charity, all present at the meeting are happy to support them.

Comms will be sent to parents for fundraising events that will raise money for these.

## 9. Easter holiday fundraising challenge

CD outlined the idea of a directed class fundraising task to remove ownership from individual class reps.

## 10. AoB

MB suggested updating the school website/facebook with PTA events and purposes for fundraising and offered to oversee this.

MB said that some parents may be reluctant to join PTA due to feeling intimidated. A coffee morning was discussed as a way of encouraging more people to be involved.

JF suggested a community volunteer Whatsapp group where calls for help can be put out.

JW outlined requests from staff for PTA help:

- Miss Ainley-Robinson - free reading books for Y3 classroom bookshelves
- Mrs Smith - new games for library, new books for Y5 classroom bookcases
- Miss Pisano - help to promote Rethink Waste, fundraising for green canopy roofs with benches underneath & litter pickers

CD suggested tha class fundraising can be used for some of these suggestions.

JW is happy to coordinate a collection of books and games from the school community.

JU will provide a list of things we will be fundraising for.

Next Meeting: TBC after half term