

Should you have any problems logging-on to your online account please contact lread@cleves.co.uk

Any problems or queries with payments please contact lcassidy@cleves.co.uk

If you do not pay the deposit by the 7th November, or have not contacted Mrs Cassidy, we shall assume your child will not be attending the trip. By paying the deposit you are confirming your child's participation and are committing to pay for the whole trip.

If you would like to pay in instalments (all payments are non-refundable as we have to pay deposits to the accommodation in advance of trip), please adhere to the following:

Deposit	£30.00	Due Monday 7th November 2016
2nd Instalment	£30.00	Due Monday 5th December 2016
3rd Instalment	£30.00	Due Monday 6th February 2017
Final Instalment	£30.00	Due Monday 20th March 2017

Could we kindly request you pay these on (or before) the due date as it is very time consuming to send out reminders for payments.

A separate letter will be sent out after the Christmas holidays for any adult interested in coming on the trip as a helper.

There will be a Residential Trip Meeting in April/May to outline the visit in more detail.

Yours sincerely

Miss Hamlyn/Miss Simmons
Year 3 Residential Visit Co-ordinators

Y3 - RESIDENTIAL TRIP

**PLEASE RETURN THIS WHOLE SHEET TO THE DROP BOX BY
9.00am MONDAY 7th NOVEMBER**

CHILD'S NAME (PRINT) CLASS

My child will **NOT** be attending the Y3 Residential Trip

PAYMENT CHOICE Total £120.00

IN FULL

INSTALMENTS

Please choose your method of contributing and fill in the details as appropriate - thank you

*you automatically ~~Online~~ receive receipts by email -
Please enter **WorldPay's Transaction ID OR**
Number which enables us to trace your
problems arise*

Worldpay Transaction ID OR Scopay Transaction Number:

Cheque: Cheque Number:

£ cash enclosed Cash: £

My child is registered for FSM and I have paid: £

I am unable/unwilling to pay

Please sign and date when you have read and filled in all of the above - thank you!

PARENT/CARER (SIGN)

PARENT/CARER (PRINT)

DATED