

GAP After School Club Terms and Conditions

1. Children must be collected at the agreed time. Late pick-ups, after 6.00pm, will be charged £10 per child, as an extra payment, for the first 15 minutes and £10 each per unit of 15 minutes thereafter.
2. If your child is not going to attend on a designated day, written notification or a text message via the GAP mobile must be given before or on the morning of the day in question.
Mobile – 07975725540. Messages picked up at 3.00 p.m.
3. Should arrangements be made at anytime for another adult to collect a child, the Supervisor must be informed and where possible, introduced to the nominated adult. This needs to be put in writing, given nominated name etc.
4. Adults collecting any child must present themselves to a member of staff before signing the child out and escorting them from the site.
5. There will be no deduction in your payment in respect of GAP if your child is off for any reason; i.e. play date, school trip, Residential visit, dentist etc.
6. Unless it is requested or optional as part of any activity, children should not bring any toys, games or valuable items to the site. Nor should they bring any money.
7. Children must be appropriately clothed for participation in all activities, especially for seasonal weather conditions, especially for outside play.
8. Behaviour by any person 'on-site' considered by the organisers to be unacceptable and inappropriate will not be tolerated. These include: smoking, alcohol, drug abuse, solvent, bad language, and any other situation which could cause disruption and/or distress.
9. Continuous disruptive and unacceptable behaviour by any person (adult or child) will be reported to the Supervisor/Head Teacher. This will be followed by discussion with other staff and the person(s) concerned.
10. Respect for, and proper use of, all property, equipment and the premises is essential and must be maintained by all (child or adult) at all times.
11. All information exchanged by any person involved with the GAP Club must be kept strictly confidential.
12. The success of GAP Club depends on co-operation and sharing between all those involved. Parents should address any comments they wish to make to the Supervisor.
13. Should you wish to terminate your contract then you must give a terms written notice to GAP club.
14. Please only apply for a place at GAP Club once you have written confirmation that your child has been given a place at Cleves.