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Cleves School
Oatlands Avenue
Weybridge
Surrey
KT13 9TS

Headteacher
Mr C. Hodges

June, 2017

Dear Parents and Carers,

School Lunches

Lunch money for the second half of the Summer Term 2017 is £74.80.

Lunches need to be **paid and ordered in advance** at a cost of £2.20 per day and should be booked by Tuesday, midday for the following week however, we suggest you book ahead at least until the end of term so it doesn't get forgotten. Refunds will not be given unless the pupil is absent for 3 days or more because of sickness.

If you are unable to pay and book online please return a cheque payable to Cleves School attached to a named menu marked with your corresponding meal choices so we can add to the system.

If your child is having a packed lunch it needs to be in a sturdy box, clearly marked with their name. Lunches should be nutritiously balanced, and fizzy drinks and sweets are not permitted. Please note that we are a nut-free school as we have several children with severe allergies.

Unfortunately we are not able to provide lunch for a child if an order has not been placed.

Yours sincerely,

Denise Williams
Reception

